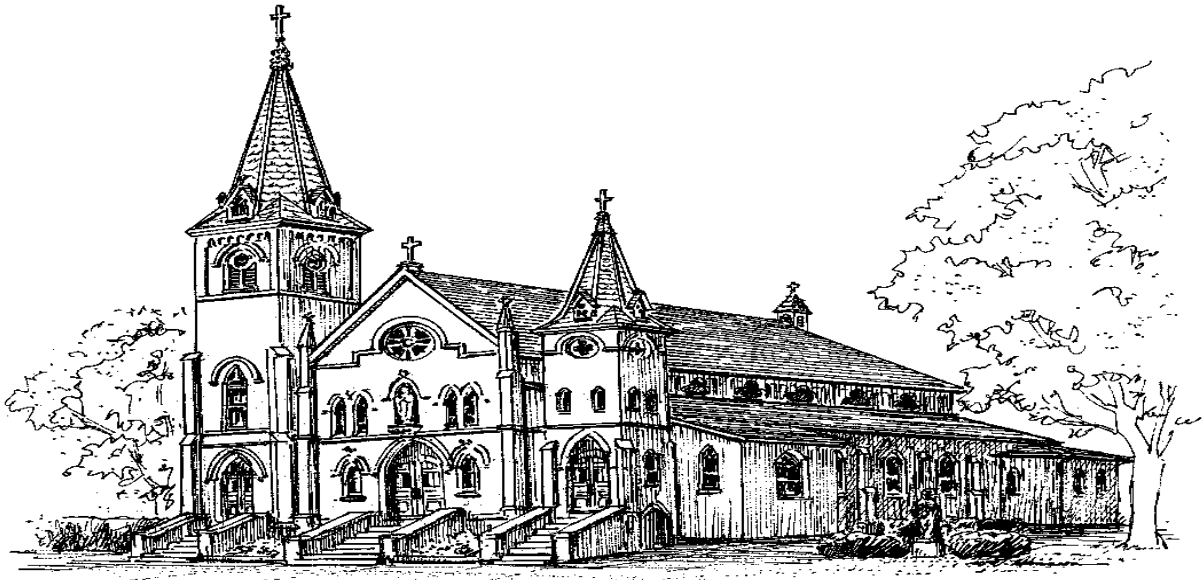


From This Day Forward



Church of the Assumption
98 Riverside Avenue, Westport, CT 06880
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Congratulations and prayerful wishes to you from the priests and staff of the Church of the Assumption!

Your wedding is an expression of the community's appreciation and esteem for the Sacrament of Matrimony and the importance of family in the life of the Church.

Please know that the parish will be praying for you as you prepare to begin your life as a married couple.

Be assured that we want to be as helpful as we can in assisting you to plan this very important, beautiful and profoundly religious and spiritual occasion. Weddings require much preparation to ensure all goes well. It is to this end that we have assembled this booklet about getting married at the Church of the Assumption.

I pray that you will have a blessed wedding day and many happy years together!

Sincerely,

Rev. Fr. Cyrus M. Bartolome
Parochial Administrator

THE FIRST DAY OF YOUR MARRIED LIFE

Your wedding ceremony is one of the most important events in your life. It would not be happening without months, maybe even years of preparation. Your ceremony symbolizes the past: how your love has matured to the point of a lifetime commitment. It also symbolizes the future: how this commitment will change your two lives and make you one in responsibility for each other. The two of you “shall become one flesh;” you will establish a partnership for life.

Wedding ceremonies, of one sort or another, are as old as the history of mankind because marriage is part of a loving Creator’s plan and a reality of human life. Such ceremonies give cause for celebration. Twenty-first century Christians are part of this long tradition of celebrating love between a man and a woman. Christians see there is more to celebrate than the love of a man and a woman. We see marriage as a symbol of the union of Christ and His Church. Christians, along with many others who believe in a divine reality, see the union of husband and as wife the presence of God with His people.

The entire wedding ceremony should clearly and honestly express the religious identity of the bride and groom. It is the very occasion of marriage which calls a man and a woman to think about their religion. Marriage, in this case, becomes a time for finding faith.

As a couple soon to be married, you have likely set goals for your new life together and have thought about the best means for achieving those goals. Your wedding day, as the first day of a married lifetime together, should reflect your desire to live forever in love with each other and with God. We will help you make that life a reality.

In the following pages, we shall deal with the more immediate questions of your wedding at the Church of the Assumption: the paperwork, the planning and the preparation.

WHO MAY MARRY AT THE CHURCH OF THE ASSUMPTION

In order to be married at the Church of the Assumption, the bride, groom or their parents must be a registered members and contributing to the parish through Online Giving or Offertory Envelopes for a minimum of two years. In the case of a Catholic marrying a person of another faith tradition, the Catholic must be a registered and contributing member of the parish for a minimum of two years. For those not registered at the parish, good reason must be presented as to the rationale for the wedding being held at Assumption Church and proper permission must be granted from the bride’s home parish at best.

NOTIFICATION OF MARRIAGE

Arrangements for marriage are to be made by the prospective bride and groom themselves, not by their parents or other interested parties. The couple is required to meet with one of the parish priests before any date can be set. *Wedding dates cannot be arranged by merely calling the parish office and requesting a particular date be set aside for the wedding.* You are urged to contact Michelle Hankey, our parish Wedding Coordinator, to schedule a

meeting as far in advance as possible and a minimum of six months before the proposed date of your wedding. Parents of the bride or groom should not arrange weddings!

SPECIAL CONSIDERATIONS

In some cases, special considerations will have to be made. These include a previous marriage, one party is a non-Catholic, etc. Kindly notify the priest with whom you are working with prior to setting a date for the wedding. Please note that the Catholic Church recognizes a marriage between two non-Catholics. If divorced, they require an annulment in the Catholic Church. In all cases, the parish follows the guidelines established by the Bishop of the Diocese of Bridgeport, which are based on the 1983 Code of Canon Law of the Roman Catholic Church.

SETTING THE WEDDING DATE & TIME

Wedding Ceremony:

Dates for wedding ceremonies are determined by the existing parish schedule. Weddings may be scheduled throughout the year, with the exception of some Saturdays, Holy Days of Obligation and holidays.

Weddings may be scheduled on the weekends according to the following schedule:

Friday – 3:00pm will be the latest time to schedule

Saturday – Anytime between 12:00am and 2:30pm (Please note: Reconciliation is scheduled from 3:45pm to 4:45pm followed by 5:00pm Mass)

Wedding Rehearsal:

The rehearsal is usually scheduled the evening before the wedding ceremony at a convenient time for all concerned. The Parish Wedding Coordinator will run the rehearsal as outside coordinators are not permitted. Please contact Michelle Hankey at 203-227-5161 to schedule a time. All participating in the wedding ceremony should be present and punctual.

PARISH WEDDING COORDINATOR

Our Parish Wedding Coordinator oversees and directs all aspects of the wedding ceremony within the church.

Couples who choose to hire a private wedding planner should note that this individual's role is limited to events outside of the church. Private planners are not permitted to participate in or direct any part of the rehearsal or wedding liturgy.

Our coordinator works closely with the clergy and musicians and is knowledgeable in diocesan guidelines for the proper celebration of the Sacrament of Matrimony in the Roman Catholic Church.

Our coordinator will conduct the rehearsal and be present at the wedding ceremony to guide all participants in their respective roles. In addition, the coordinator ensures that all required documentation is complete and manages the collection and distribution of fees for clergy and parish musicians.

All communication regarding the wedding ceremony must be made directly by the couple with our Parish Wedding Coordinator.

MARRIAGE PREPARATION PROGRAMS

Assumption Parish requires every couple desiring to be married to attend a marriage preparation program. You are encouraged to register early in your marriage preparation.

Detailed information can be obtained on the Diocese of Bridgeport website, <https://formationreimagined.org/marriage-prep-reimagined/> or by calling 203-416-1670.

(If you are registered outside the Diocese, you may attend a Marriage Preparation Program in another Diocese. Please mail your Marriage Preparation certificate/letter as soon as possible.)

PRE-MARITAL INVESTIGATION (PMI)

Approximately 8-10 weeks before the wedding date a Pre-Marital Investigations (PMI) is scheduled with the priest or deacon who is officiating your wedding. This meeting will provide them information about the bride and groom, names of parents, sacramental information, establishing freedom to marry, openness on life issues, acceptance of responsibilities, and commitment to the Sacrament of Matrimony. The permanence of marriage, the desire and openness to have children, and their religion will be discussed. All questions are confidential.

DISPENSATION

In some cases, a dispensation is required for a wedding to take place. The priest or deacon will inform you of the necessity of a dispensation and will assist in securing it.

SACRAMENTAL CERTIFICATES

For a Catholic the following documents are required:

- Baptism Certificate
- First Communion Certificate
- Confirmation Certificate

*All certificates must be dated within the past six months of wedding date and original copies.

Non-Catholic Christians should submit a Baptismal Certificate.

PERMISSION LETTER

If the Bride is not a member of Assumption Church, she will need a permission letter from her Pastor.

CIVIL REQUIREMENTS

The State of Connecticut requires that you apply for your marriage license at the Town Clerk's Office. In Westport, that is Town Hall:

**Westport Town Hall
110 Myrtle Avenue
Westport, CT 06880
203-341-1110**

- License is valid for 65 days
- Both bride and groom need to appear in person
- Both bride and groom need current valid identification

A church wedding cannot take place without a civil marriage license. The marriage license must be presented to the officiating priest or deacon prior to but no later than the time of the rehearsal.

Each couple is required by law to have two primary witnesses present at the ceremony in the roles of Maid of Honor and Best Man. There are no guidelines as to the number of people you may have in the remainder of your wedding party.

MARRIAGE CERTIFICATE

Following the wedding ceremony, a certificate will be mailed to you and the marriage will be noted officially in the register of the Parish. The register is kept on permanent file, and copies of the marriage certificate may be obtained at any time by calling the Parish Office. The civil license is returned to the Town Clerk's Office by the priest after the wedding.

BANNS OF MARRIAGE

For three weeks prior to the marriage, your names will appear in the parish bulletin. This will be done automatically through the Parish Office once your marriage date is finalized and recorded on the parish calendar.

CHURCH FLOWERS

Flower arrangements are ordered by the bridal couple according to their preference of color, design, etc. In accordance with good liturgical practice, flowers may be placed in the following locations:

- On pedestals next to or near the Altar
- In the Narthex (Vestibule) of the Church.

Please discuss flower arrangements with the parish priest and wedding coordinator and provide us the name and phone number of the florist. They should contact Michelle to make an arrangement to access the church. Inform them that the sanctuary is alarmed and the doors are locked. Arrangements should not block the priest's view or the altar or be placed on the altar itself.

Be aware that the church environment reflects the various seasons of the Church Year. Your wedding flowers may highlight your wedding colors, but the church environment must remain in place during your wedding.

If there are several weddings scheduled on a given day, we can put you in touch with the other wedding party to discuss the possibility of sharing the cost of floral arrangements. You can call the Parish Office or the Wedding Coordinator for the names of the other wedding parties.

Decorations (ribbon bows and/or flowers, etc.) may be placed on the end of the pews using **pew clips**. The use of wire, nails, tacks, command strips or tape are **not** permitted on the pews or on the woodwork inside or outside the church. Decorations must be removed immediately following the ceremony.

MUSIC

An integral part of planning your wedding ceremony in the church is the music for your wedding celebration. Special consideration is to be given to this matter, as the music greatly enhances the Wedding Liturgy. It is important to consider the spiritual and religious nature of the Sacrament of Matrimony when making your musical selections. At times, serious “musical mistakes” can be made by couples attempting to choose and plan music without consulting the Director of Music and Organist.

Our Parish Director of Music and Organist, Mr. Frank Matto, can be reach at 203-727-1024 or by email fmattoassumption@gmail.com. He will help you make all of the proper choices of musical selections as well as make arrangements for soloists and instrumentalists.

SUMMARY OF FEES

There are standard fees associated with weddings at Assumption Church. These include: a parishioner or non-parishioner fee, an honorarium to the Priest or Deacon, Parish Wedding Coordinator, Director of Music/Organist and Vocalist. All fees are to be paid prior to the wedding celebration. The parishioner/non-parishioner fee is to be paid when the wedding is scheduled and is non-refundable. All other fees are due one month prior to the wedding date and are non-refundable. Please contact Michelle Hankey in the Parish office for more information.

PHOTOGRAPHY AND VIDEOGRAPHY

Photographs and videos may be taken before, during and following the wedding ceremony. Please have your photographer and videographer speak with the Parish Wedding Coordinator or the Priest prior to the wedding ceremony.

PROHIBITED ITEMS

The throwing of confetti, rice, birdseed or anything else is not permitted. This also applies to flower girls dropping flower petals. In addition, we do not allow aisle runners or a unity candles. Please inform your relatives and friends of our policy.

WEDDING PROGRAMS

We do not provide programs but a sample is provided in this booklet for your convenience.

HANDICAP ACCESSABILITY

There are several handicap parking spaces in the parking lot. The elevator can be found on the lawn side of the Church to take guest inside. Please inform Michelle in advance if your guests require the elevator.

Thank you for your cooperation by observing these guidelines. This will insure a beautiful, reverent celebration.

SAMPLE CEREMONY PROGRAM
(Without Nuptial Mass)

The Wedding Ceremony

Prelude *(list name of musical pieces, optional)*

Processional *(list name of musical piece/pieces)*

Sign of the Cross

Opening Prayer

Liturgy of the Word

First Reading

Psalm Response *(usually sung)*

Second Reading

Gospel

Homily

Rite of Marriage

Statement of Intent

Exchange of Wedding Vows

Blessing and Exchange of Rings

Prayer of the Faithful

Nuptial Blessing

Concluding Rite

Recessional

Note: Musical selections may also be inserted after the Blessing and Exchange of Rings and other points when discussed with Celebrant and Director of Music.

SAMPLE NUPTIAL MASS PROGRAM

The Wedding Ceremony

Prelude (*list name of musical pieces, optional*)
Processional (*list name of musical piece/pieces*)
Sign of the Cross
Glory to God
Opening Prayer

Liturgy of the Word

First Reading
Psalm Response (*usually sung*)
Second Reading
Gospel
Homily

Rite of Marriage

Statement of Intent
Exchange of Wedding Vows
Blessing and Exchange of Rings
Prayer of the Faithful

Liturgy of the Eucharist

Presentation of Gifts (*list name of musical piece*)

Communion Rite

The Lord's Prayer
Nuptial Blessing
Sign of Peace
Communion (*list name of musical piece*)
Communion Meditation (*list name of musical piece*)

Concluding Rite

Final Blessing
Recessional (*list name of musical piece*)

Note: When listing musical pieces, please also list the name of the composer and/or the name of the soloists or musicians providing the music.